



**West Windsor-Plainsboro Board of Education**  
Board Curriculum Committee Meeting  
Board Office Conference Room  
July 19, 2016 6:00 PM

**SUMMARY NOTES**

**BOE Attendance:**

Dana Krug – Chair  
Anthony Fleres – Absent  
Yingchao Zhang – absent  
Michele Kaish  
Issac Cheng

**Administrative Liaison:**

Martin Smith  
David Aderhold  
Gerard Dalton

**Guests:**

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**DISCUSSION (●) / DECISION (\*)**

**I. (●) AP Results Review**

A total of 2,275 AP Exams were administered in May; 1,063 exams at HSN and 1,212 exams at HSS. 40% of 10<sup>th</sup>, 11<sup>th</sup> & 12<sup>th</sup> grades at HSN took an exam and 39% of 10<sup>th</sup>, 11<sup>th</sup> & 12<sup>th</sup> grades at HSS took an exam. 44% of students scored a 5, 31% scored a 4 & 18% scored a 3, for a total of 93% of students scoring a passing score on the AP exams.

**II. (●) RFP for Media Centers Program Review**

The CC reviewed the Request For Proposals for the upcoming review of the school's media centers. This will be disseminated in August for an anticipated award at the September 30<sup>th</sup> Board meeting.

**III. (●) Review of District Goals**

The CC reviewed the final draft of the District Goals that were developed and reviewed during the June Board Retreat. Goal One focuses on continual improvement to the instructional program, Goal Two focuses on the budget and facilities and Goal Three focuses on developing the professional growth of direct leadership. These will be posted on the district web-site once all Board Committees have reviewed them.

**IV. (●) PARCC Schedule for the High Schools**

The CC reviewed proposed schedules for the administration of PARCC at both high schools. Under the proposed schedule, each high school would administer the exams in three days, prior to Spring Break. This would allow for minimal disruption to instruction.

**V. (●) 2016-17 Merit Goals for the Superintendent and Assistant Superintendents**

The CC reviewed the Superintendent's and two of the Asst. Superintendents' merit goals for the 2016-17 school year and recommends their submission to the County Office.

**VI. (●) Research Proposals**

- a. **Teacher Leadership Impact on Student Achievement – Rider University**
- b. **Middle School Science – Rutgers University**

The CC reviewed the Superintendent's recommendation to allow these research projects to proceed. The Rider University project will examine the impact of professional development on student achievement. The Rutgers University project is at the proposal stage. At this time they are seeking funding for the proposal.

**VII. (●) District Professional Development**

Administrative Retreat – August 16, 17, 18, 19, 2016

New Teacher Orientation – August 25, 26, 29, 30, 2016

Opening Days - September 1 and 2, 2016

The CC reviewed upcoming PD that will be happening this summer and at the start of the new school year.

**VIII. (\*) Statement of Assurance for District Professional Development Plan and District Mentoring Plan**

To recommend submission of the West Windsor-Plainsboro Regional School District Board of Education's District Professional Development Plan and District Mentoring Plan Statement of Assurance for the 2016-2017 school year to the New Jersey Department of Education, pursuant to N.J.A.C. 6A:9C-4.2.

The CC reviewed the SOA for the 2016-17 school year and recommends its submission to the County Office.

**IX. (\*) Community Education Programs**

To recommend approval of the listing of Community Education Fall 2016 Adult, Youth, and Afterschool Enrichment programs.

The CC recommends approval of the Community Ed programs.

**X. (\*) Educational Resources**

To recommend approval to pilot EdGems mathematical educational resources for Grades 4-7 for the 2016-2017 school year at a cost of \$1,000.

The CC recommends approval of the purchase.

**XI. (\*) Donation**

To recommend the acceptance of the following donations:

- nine (9) violins of various makes and models for use by the district from Ting Hui and Man Kit Hon, parents of a Community Middle School student.
- one (1) Celestron Nexstar 5SE telescope for use by the district from Mary Kuller, a resident of West Windsor and parent of former district students.

The CC recommends acceptance of the donations.

**XII. (\*) Professional Development**

To recommend approval for the following professional development:

- Reading and Writing Project Network training through Columbia University at a cost of approximately \$89,500. [The 2016-2017 contract covers consultant days and travel expenses, which will be paid through 2017 Every Student Succeeds Act Title II grant funds.]
- Reading and Writing Project Network to provide 2016-2017 professional development services for administrators, according to state-mandated professional growth plans, at a cost of approximately \$9,150.
- Teachers College Reading and Writing Project to supply 90 tickets for the attendance by teachers and administrators to professional development workshops at Teachers College at Columbia University during the 2016-2017 school year, at a cost of \$4,500 [paid through 2017 Every Student Succeeds Act Title II grant funds].

- Travel for staff members to attend Teachers College Reading and Writing Project professional development workshops at Teachers College, Columbia University, New York City during the 2016-2017 school year, at a cost of approximately \$50 per trip [paid through 2017 Every Student Succeeds Act Title II grant funds].
- Foundation for Educational Administration (FEA) to provide mentoring management services for new administrators in the district at a cost of \$800 each. The district also agrees to reimburse new administrators for the cost of their mentor at \$1,500 for the first year and \$1,000 for the second year.
- District membership in Teachers as Scholars at Princeton University for the 2016-2017 school year at a cost of \$2,000. Membership includes eighteen professional development days at Teachers as Scholars seminars and one Administrator as Scholars seminar.
- Entering into a contract with Flemington-Raritan Regional School District to provide 2016-2017 Reading Recovery professional development and technical support for nine (9) reading recovery teachers at a cost of \$8,100 plus travel.
- Entering into an agreement with Flemington-Raritan Regional School District to provide 2016-2017 Reading Recovery professional development for two (2) new reading recovery teachers at a cost of \$14,910 each, plus travel, a portion of which is paid directly to Lesley University.
- 6 technology teacher resource specialists to attend The Art of Coaching 2-day workshop in Manhattan, New York, from September 22, 2016 to September 23, 2016 at a cost of \$700 per person plus travel. [\$300 of registration will be applied to teacher's PD allowance].
- The CC recommends approval of the PD opportunities.

### **XIII. (\*) Grants**

To recommend approval of the following StarTalk Hindi/Urdu Program consultants for services provided from June 1, 2016, to February 28, 2017 [funded by the StarTalk grant.]

- Rashmi Rattan: Junior Teacher
- Ritu Jayakar: Consultant PD

The CC recommends approval of the consultants.

### **XIV. (\*) Overnight Field Trips**

- To recommend approval for an international overnight field trip for High School South Band to Germany and Austria, from February 15, 2018, to February 21, 2018. The cost of the trip is approximately \$2,490 per student.
- To revise the dates for HSS Cheerleading to the UCA Cheer Camp, Pennsylvania, to August 17, 2016 through August 20, 2016. The cost of the trip remains unchanged.

The CC recommends approval of the field trips.

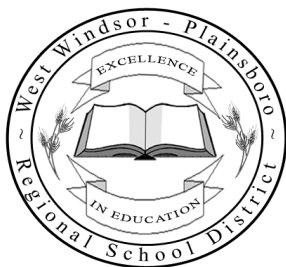
### **XV. (●) Proposed Future Meeting Dates**

- August 31, 2016
- October 10, 2016
- November 1, 2016
- December 6, 2016
- January 17, 2017

**Next Meeting Date: Wednesday, August 31, 2016 7:00pm**

Future Topics

Fine & Performing Arts Program Review  
Field Trip Approvals  
Revised Curriculum Approvals



## West Windsor-Plainsboro Board of Education

Board Curriculum Committee Meeting

Board Office Conference Room

August 31, 2016 7:00 PM

### SUMMARY NOTES

#### BOE Attendance:

Dana Krug – Chair  
Anthony Fleres  
Yingchao Zhang

#### Administrative Liaison:

Martin Smith  
David Aderhold

#### Guests:

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### DISCUSSION (●) / DECISION (\*)

#### **I. (●) Fine & Performing Arts Internal Program Review**

The CC reviewed the Internal Committee's report for the Fine and Performing Arts Program review. Many of the recommendations are related to staffing and budgetary concerns. The district anticipates that we will receive the External Report in September. Once received, the CC will review and a formal public presentation of both reports will be scheduled.

#### **II. (●) 2015-16 NJSmart Evaluation Data Review**

A review of the data submitted to the State for the 2015-16 school year on the teacher evaluation system showed that for teachers who received a Summative Rating (Teacher Practice & SGOs (does not include mSGP teachers); 0% were rated Ineffective, 0% were rated Partially Effective, 6% were rated Effective, and 94% were rated Highly Effective.

#### **III. (\*) Curriculum**

To recommend approval of the following new curricula:

1. AP Psychology
2. AP Computer Science Principles
3. Architectural Design and Fabrication
4. Intro to Computer Programming & Mobile App/Game Design
5. Marketing
6. AP American Government
7. AP Comparative Government and Global Studies
8. K-5 Word Study
9. Math Grade 8

To recommend approval of the following revised curricula:

1. Language Arts IV
2. Language Arts IV Honors
3. Geometry
4. Geometry Honors
5. Pre-Calculus Honors & Accelerated
6. Pre-K Media
7. Kindergarten Media
8. Grade 1 Media
9. Grade 6 Science
10. Grade 7 Science
11. Grade 8 Science

12. Biology
13. Biology Honors
14. Chemistry
15. Chemistry Honors
16. Physics
17. Physics Honors
18. Human Anatomy & Physiology
19. Descriptive Astronomy
20. Environmental Science
21. Forensic Sciences
22. Social Studies Grade 7
23. Preschool
24. STEM Elective - Grade 8
25. Financial Literacy
26. Principles of Engineering
27. Spanish Grade 4
28. Spanish Grade 5
29. German Grade 7
30. Spanish 4
31. Spanish 4 Honors
32. Honors Spanish Cultural Studies
33. Student Assistance Curriculum Grades 6-8

All new courses to be offered in the 16-17 school year had curricula written over the summer. Also, curricula related for K-5 word study was developed. Every 6-12 science course was revised to align to the Next Generation Science Standards, as per NJDOE requirements. LA IV, Geometry, Principles of Engineering, STEM & Financial Literacy were new last year, the teachers made adjustments to these based on a year's experience teaching these courses.

The CC recommends approval of all curriculum documents.

**IV. (\*) Professional Development Consultant**

To recommend approval for Berit Gordon to provide four one-day workshops throughout the 2016-2017 school year to high school language arts teachers regarding engaging all readers in high level literacy work at a cost not to exceed \$1,600 per day.

The CC recommends approval of the consultant.

**V. (\*) New Textbook Adoption**

To recommend adoption of the following textbook for the course Marketing: Pearson's Marketing: An Introduction, by Armstrong and Kotler. The cost of the purchase is approximately \$185.30 per text and \$15,950 total.

The CC recommends approval of the textbook.

**VI. (\*) Nonpublic Technology Aid**

To accept 2016-2017 Nonpublic Technology Aid from the State of New Jersey, Department of Education, Division of Finance, for use in compliance with the New Jersey Nonpublic School Technology Initiative Program, as follows:

Childrens House of the Windsors	\$ 874.00
French American School of Princeton	\$3,224.00
Montessori Corner at Princeton Meadows	\$ 333.00
Montessori Country Day	\$ 770.00

The CC recommends acceptance of the funds.

To approve expenditures for the FY 2017 NJ Nonpublic School Technology Initiative as follows:

French American School of Princeton	\$2,908.15
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The CC recommends approval of expenditures.

**VI. (\*) Proposed Future Meeting Dates:**

November 2, 2016

December 5, 2016

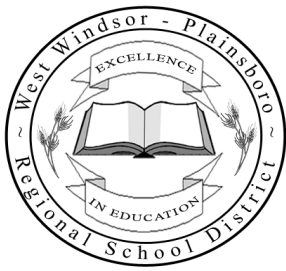
January 18, 2017

**Next Meeting Date: October 10, 2016 – 7:00 pm**

Future Topics

Field Trip Approvals

Program Review Updates



## West Windsor-Plainsboro Board of Education

Board Curriculum Committee Meeting

Central Office Conference Room

October 10, 2016 7:00 PM

### SUMMARY NOTES

**BOE Attendance:**

Dana Krug – Chair  
Anthony Fleres  
Yingchao Zhang

**Administrative Liaison:**

Martin Smith  
David Aderhold

**Guests:**

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#### **DISCUSSION (●) / DECISION (\*)**

**I. (●) State Testing Report**

The CC reviewed the annual testing report which will be presented at the October 18<sup>th</sup> Board meeting. A comparison of the 2015 PARCC results to 2016 PARCC results no significant difference except for 11<sup>th</sup> grade language arts. This is because 11<sup>th</sup> grade students enrolled in AP Language and Composition did not take the PARCC exam last year. The AP results and the SAT results continue to demonstrate high levels of achievement by the students.

**II. (●) Review of Option ii Data**

The CC reviewed the data from this past summer's Option ii course taking and examined this in relation to 2014 and 2015. Since the Board implemented changes to the Option ii policy the number of students getting a 70 or better on the equivalent WWP exam has more than doubled. The pass rate for 2016 is 63%.

**III. (●) Research Proposals**

- **High School Choir: Collaborative Solfeggio Impact on Sight-Reading Choral Music – Westminster Choir College**
- **HS Diabetes Mellitus Curriculum Pilot – Rutgers University**
- **Secondary-Level Pre-Service Teacher Perceptions of Teacher Educators' Instruction and Modeling Practices – Rutgers University**

The CC reviewed the Superintendent's recommendation to allow these research projects to take place within the district. All Institutional Review Board protocols will be followed.

**IV. (\*) Curriculum Revisions**

To recommend approval of the following new curricula:

1. Student Assistance Curriculum Grades 9-12
2. Math Grade 8 RC

To recommend approval of the following revised curricula:

1. Chinese Grade 6
2. Chinese 3
3. Chinese 4 Honors
4. Genetics
5. Grade 3 General Music
6. Grade 4 General Music
7. Grade 5 General Music
8. Grade 3 Chorus
9. Grade 4 Chorus
10. Grade 5 Chorus



The CC recommends approval of the curricula.

**V. (\* ) Donation**

To recommend the acceptance of the following donation:

- One (1) Coulter Optics Odyssey Dobsonian telescope for use by the district from Mary Kuller, a resident of West Windsor and parent of former district students.

The CC recommends acceptance of the donation.

**VI. (\* ) NJ QSAC - Statement of Assurance**

To recommend submission of the West Windsor-Plainsboro Regional School District Board of Education's New Jersey Quality Single Accountability Continuum (NJQSAC) Statement of Assurance for the 2016-2017 school year to the New Jersey Department of Education upon the recommendation of the Superintendent of Schools, pursuant to N.J.A.C. 6A:30-3.2(f).

The CC recommends submission of the SOA..

**VII. (\* ) Professional Development - Consultants**

- To recommend approval for Jennifer W. Lempp to provide a one-day on-site training workshop for 4-5 teachers of mathematics entitled "Math Workshop Model" in February 2017, at a cost of \$3,000.

The CC recommends approval of the consultant.

**VIII. (\* ) Professional Development Travel Approval**

To recommend reimbursement for the following professional development:

- a) 4 guidance counselors to attend the NACAC National Convention in Columbus, Ohio, at a cost not to exceed \$1,500 per person.
- b) 2 teachers to attend the National Council of Teachers Mathematics Conference in Philadelphia, Pennsylvania, November 1 and 2, 2016, at a cost not to exceed \$300.

The CC recommends approval of the PD travel.

**IX. (\* ) Field Trips**

To recommend approval of the following overnight field trips:

High School North

- a. Model Congress to Washington, D.C., from November 17, 2016, to November 20, 2016. The cost of the trip is approximately \$500 per student.
- b. Model United Nations to East Brunswick, NJ, from November 17, 2016, to November 20, 2016. The cost of the trip is approximately \$350 per student.
- c. Junior Statesmen of America to Woodbridge, New Jersey, from November 19, 2016, to November 20, 2016. The cost of the trip is approximately \$300 per student.
- d. Model Congress to Yale University, New Haven, Connecticut, from December 1, 2016, to December 4, 2016. The cost of the trip is approximately \$500 per student.
- e. Model United Nations to the Rutgers University, New Brunswick, New Jersey, from December 1, 2016, to December 4, 2016. The cost of the trip is approximately \$375 per student.

- f. Model United Nations to University of Pennsylvania, Philadelphia, Pennsylvania, from January 26, 2017, to January 29, 2017. The cost of the trip is approximately \$375 per student.
- g. Junior Statesmen of America to Washington, D.C., from February 10, 2017 to February 12, 2017. The cost of the trip is approximately \$400 per student.
- h. Model United Nations to Washington D.C. from February 16, 2017 to February 19, 2017. The cost of the trip is approximately \$450 per student.
- i. Washington Seminar to Washington, D.C., from March 21, 2017, to March 25, 2017. The cost of the trip is approximately \$775 per student.
- j. Model Congress to the University of Pennsylvania, Philadelphia, Pennsylvania, from March 30, 2017, to April 2, 2017. The cost of the trip is approximately \$417.50 per student.
- k. Model United Nations to Cornell University, Ithaca, New York, from April 20, 2017, to April 23, 2017. The cost of the trip is approximately \$450 per student.
- l. Junior Statesmen of America to Woodbridge, NJ, from April 22, 2017 to April 23, 2017. The cost of the trip is approximately \$300 per student.

#### High School South

- m. Model United Nations to East Brunswick, NJ, from November 17, 2016, to November 20, 2016. The cost of the trip is approximately \$350 per student.
- n. Model United Nations to the Rutgers University, New Brunswick, New Jersey, from December 1, 2016, to December 4, 2016. The cost of the trip is approximately \$375 per student.
- o. Model United Nations to Washington D.C. from February 16, 2017 to February 19, 2017. The cost of the trip is approximately \$450 per student.
- p. Model United Nations to George Washington University, Washington, D.C., from March 2, 2017, to March 5, 2017. The cost of the trip is approximately \$425 per student.
- q. Model United Nations to Cornell University, Ithaca, New York, from April 20, 2017, to April 23, 2017. The cost of the trip is approximately \$450 per student.

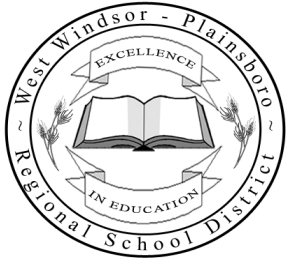
#### Athletics

- r. High School South Cheerleaders to UCA National Cheer Competition in Orlando, Florida, from February 9, 2017 to February 13, 2017. The cost of the trip is approximately \$975 per student.

The CC recommends approval of the field trips. All field trips are paid for by the students.

**Next Meeting Date: Wednesday, November 2, 2016 7:00pm**

Future Topics  
Program of Studies



**West Windsor-Plainsboro Board of Education**  
Board Curriculum Committee Meeting  
Central Office Conference Room  
November 2, 2016 7:00 PM

**SUMMARY NOTES**

**BOE Attendance:**

Dana Krug – Chair  
Anthony Fleres  
Yingchao Zhang

**Administrative Liaison:**

Martin Smith

**Guests:**

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**DISCUSSION (●) / DECISION (\*)**

**I. (●) Program of Studies**

The CC discussed the proposed changes to the 2017-18 high school Program of Studies. These include:

- AP Studio Art pre-requisite has been updated
- Principles of Engineering course description has been updated
- Architectural Design & Fabrication has been renamed "Engineering Design & Fabrication"
- Algebra I, Part II will no longer be offered
- Pre-Calculus course criteria has been updated to: a minimum 70% Sem. 1 Course Avg. in Advanced Algebra II or complete **either** Advanced Algebra II Honors or **Algebra and Trigonometry**
- AP Microeconomics will be offered by the Social Studies department to students in grades 11-12
- Theatre Arts will be offered to students in grades 9-12 as part of the newly created "Theatre" department, replacing the Speech/Drama class
- ESL program description has been updated

**II. (\*) No Child Left Behind Grant**

To recommend approval to revise the original entitlement grant submission for the Fiscal Year 2017 "Every Student Succeeds Act" (ESSA) grant from the State of New Jersey, which replaces the No Child Left Behind Act Consolidated formula sub-grant, originally approved for submission on June 14, 2016, to \$786,643 to include prior year carryover as follows:

Title I	\$ 415,249
Title II Part A	\$ 98,263
Title III	\$ 108,363
Title III Immigrant	\$ 164,768

The CC recommends approval of the grant submission.

**III. (\*) Community Education**

To recommend approval of the winter 2016-2017 Community Education Adult and Youth Programs.

The CC recommends approval of the Community Ed programs.

**IV. (\*) Professional Educational Services**

To recommend approval for Camp Fire New Jersey to provide "Count On Me Kids" character education program for 10 2<sup>nd</sup> grade classes for 6 sessions during the 2016-2017 school year, at a total district cost not to exceed \$5,000.

The CC recommends approval of the “Count on Me Kids” program.

**V. (\*) Professional Development**

To recommend approval for the following professional development:

- 1 Reading Recovery teacher to attend the Southeast Reading Recovery & Early Literacy Conference in Myrtle Beach, South Carolina, from January 11, 2017 to January 13, 2017, at a cost of \$270 plus travel. [Course not available at a New Jersey location].

The CC recommends approval of the PD.

**VI. (\*) Disposal of Instructional Materials**

To approve the disposal of the following obsolete items in accordance with R7300.1:

- 59 books from Maurice Hawk Elementary School
- 29 VHS Tapes from Maurice Hawk Elementary School

All items meet one or more of the below criteria:

- i. Is so worn and/or damaged as to preclude effective use and economical repair or restoration.
- ii. Is so outdated as to no longer serve as worthy instructional tools.
- iii. Violates Federal, State, or district affirmative action standards for nondiscriminatory materials, pursuant to Policy No. 2260.
- iv. Although still useful, has been superseded by superior replacement materials.

The CC recommends approval of the disposal.

**VII. (\*) StarTalk Grant**

To recommend the submission of the 2017 STARTALK grant application for Hindi/Urdu Summer Immersion Camp in the amount of approximately \$89,830. [WW-P will serve as lead agency.]

The CC recommends submission of the grant.

**VIII. (\*) Grants**

To recommend acceptance of the following:

- 2016-2017 NRG Grant Award in the amount of \$10,000 to the FIRST Robotics Competition Team.
- 2016 BASF Science Education Grant Award in the amount of \$5,000 to Community Middle School.

The CC recommends acceptance of the grants.

**IX. (\*) Overnight Field Trips**

Middle Schools

- a. Community Middle School and Grover Middle School German Classes to Washington, D.C., from April 28, 2017, to April 29, 2017. The cost of the trip is approximately \$275 per student.
- b. Grover Middle School Outdoor Education Students to Timber Tops in Camp Greeley, Pennsylvania, from June 6, 2017, to June 9, 2017. The cost of the trip is approximately \$265 per student.

High School North

- a. Science Olympiad to Cornell University, Ithaca, New York, from December 2, 2016 to December 3, 2016. The cost of the trip is approximately \$100 per student.

- b. Robotics Team to Mount Olive High School, Flanders, New Jersey, from March 10, 2017, to March 12, 2017. The cost of the trip is approximately \$275 per student.
- c. Robotics Team to University of Scranton, Scranton, Pennsylvania, from March 17, 2017, to March 19, 2017. The cost of the trip is approximately \$400 per student.
- d. Robotics Team to Lehigh University, Lehigh, Pennsylvania, from April 5, 2017, to April 8, 2017. The cost of the trip is approximately \$400 per student.
- e. IPLE students to the We the People National Finals in Washington, D.C., from April 21, 2017 to April 24, 2017. The cost of the trip is approximately \$1,100 per student.
- f. Robotics Team to the First Robotics Championships in St. Louis, Missouri, from April 25, 2017, to April 30, 2017. The cost of the trip is approximately \$700 per student.

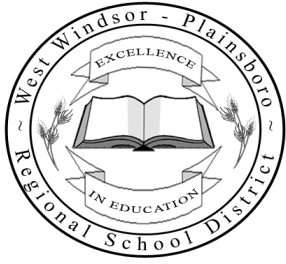
The CC recommends approval of the field trips.

**Next Meeting Date: Monday, December 5 7:00 pm**

Future Topics

Professional Development

Program Review Updates



**West Windsor-Plainsboro Board of Education**  
Board Curriculum Committee Meeting  
Central Office Conference Room  
December 5, 2016 7:00 PM

**SUMMARY NOTES**

**BOE Attendance:**

Dana Krug – Chair  
Anthony Fleres  
Yingchao Zhang  
Louisa Ho

**Administrative Liaison:**

Martin Smith  
David Aderhold

**Guests:**

Rich Stec, Science Supervisor  
Dr. Andrea Knorr  
Brian Patterson

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**DISCUSSION (●) / DECISION (\*)**

**I. (●) Research Proposals**

- College Board AP Computer Science Principles

This is the first year for the New AP Computer Science Principles course. Teachers and students will provide feedback to College Board about their experiences with this new course

**II. (\*) HS Program of Studies**

To recommend approval of the 2017-2018 High School Program of Studies.

The CC reviewed the final draft of the 2017-18 Program of Studies. An in-depth discussion of the science program and sequence of courses took place. The Committee discussed the current prerequisites and courses that students can take in each grade. A formal presentation of the revised changes to the POS will be made to the full Board for their vote at the Dec 13<sup>th</sup> Board meeting.

**III. (\*) District ESEA Accountability School Action Plans**

To recommend approval of the 2016-2017 Participation Rate Action Plans.

The CC recommends approval of the Action Plans and their submission to the County Office.

**IV. (\*) New Textbook Adoption**

To recommend adoption of the following textbooks for Biology CP and Biology Honors courses:

- Biology Honors - Campbell Biology-Concepts & Connections, Eighth Edition, by Jane B. Reece.
- Biology CP - Biology, by K. Miller and J. Levine.

The CC recommends adoption of the two textbooks.

**V. (\*) Non-public Technology Expenditure**

To recommend approval for expenditures of the FY 2017 NJ Nonpublic School Technology Initiative as follows:

Montessori Corner	\$ 85.12
Children's House of Windsor	\$ 953.75

The CC recommends approval of the expenditure.

**VI. (\*) STEM Challenge Award**

To accept the 2016 National STEM Video Game Challenge for High School South in the amount of \$2,000. This prize is thanks to the Open Platform Team High School Prize Category winner Mingze Shi for his game, Radiant, that he made with two teammates. The CC recommends acceptance of the grant.

**VII. (\*) Disposal of Instructional Materials**

To approve the disposal of the following items in accordance with R7300.1:

- 744 books from Dutch Neck Elementary School
- 23 books from Millstone River Elementary School
- 256 books from Town Center Elementary School
- 330 books and 200 VHS tapes from Village Elementary School
- 231 books from Community Middle School

All items meet one or more of the below criteria:

- i. Is so worn and/or damaged as to preclude effective use and economical repair or restoration.
- ii. Is so outdated as to no longer serve as worthy instructional tools.
- iii. Violates Federal, State, or district affirmative action standards for nondiscriminatory materials, pursuant to Policy No. 2260.
- iv. Although still useful, has been superseded by superior replacement materials.

The CC recommends approval of the disposal.

**VIII. (\*) Professional Development Consultant**

To approve Innovative Designs for Education (IDE) to provide an additional consultant at the February 17, 2017 workshop at a total cost of \$1,355.00.

The CC recommends approval of the additional consultant.

**IX. (\*) Overnight Field Trips**

High School North

- a. Science Olympiad to MIT in Cambridge, Massachusetts, from January 20, 2017, to January 21, 2017. The cost of the trip is approximately \$150 per student.
- b. Science Olympiad to Wright State University in Dayton, Ohio, from May 18 2017, to May 20, 2017. The cost of the trip is approximately \$800 per student.

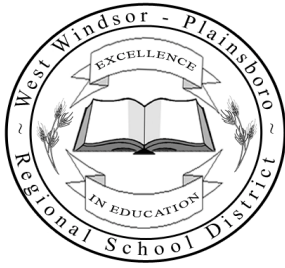
The CC recommends approval of the field trips.

**Next Meeting Date: Wednesday, January 18, 2017**

Future Topics

Program Review Updates

2017 Curriculum Committee meeting dates



**West Windsor-Plainsboro Board of Education**  
Board Curriculum Committee Meeting  
Board Office Conference Room  
January 18, 2017 7:00 PM

**SUMMARY NOTES**

**BOE Attendance:**

Dana Krug, chair  
Tony Fleres  
Yingchao Zhang

**Administrative Liaison:**

Martin Smith  
David Aderhold

**Guests:**

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**DISCUSSION (●) / DECISION (\*)**

**I. (●) Alternative Evaluation for Highly Effective Teachers**

The CC discussed a small-scale pilot for the 2017-18 school year that would allow tenured teachers who are rated highly effective in the 16-17 school year the choice of engaging in one of two alternative evaluation models. One choice is the self-reflection model. With this option, the teacher chooses an area that they feel they would like to improve upon. Through the use of video/audio recording, the teacher and administrator will reflect on the identified area of focus. The other option is peer reflection. In this reflection model, colleagues collaborate with each other and an administrator to improve an identified area of practice. In both models, there will be a rubric to guide the discussions and ultimately determine the teacher practice score.

**II. (●) Research Projects**

- **Belmonte, Colleen, Rutgers University**  
How Behavioral Support and Training Affects Teacher Morale, Job Satisfaction, and Feelings of Competency
- **Ifaturodi, Ayutunde (WW-P Alumnus), Yale University**  
Cognitive and Metacognitive Development

The CC reviewed the Superintendent's recommendation to allow these research projects to take place within the district. All Institutional Review Board protocols will be followed.

**III. (\*) Curriculum**

To recommend approval of the following revised curriculum:

- Speech and Drama

The CC recommends approval of this curriculum.

**IV. (\*) Professional Development Consultant**

- To recommend approval for Berit Gordon to provide two additional one-day workshops throughout the 2016-2017 school year to high school language arts teachers regarding engaging all readers in high level literacy work at a cost not to exceed \$1,600 per day.
- To recommend approval for Lifeforce USA, Inc. to provide the K-8 Physical Education teachers CPR/AED/First Aid/Lifeguard recertification on February 17, 2017 at a cost not to exceed \$60 per teacher.

The CC recommends approval of these professional development consultants.

**V. (\*) Community Education Spring/Summer 2017 Classes and Trips**

To recommend approval of the Community Education Spring and Summer 2017 Youth programs.

The CC recommends approval of the classes and trips.



**VI. (\*) Middle School Program**

To recommend approval for two (2) middle school students to attend a 12 week theatre program at the Middlesex County Arts Middle School, at a cost not to exceed \$875 per student.

The CC recommends approval of the tuition costs.

**VII. (\*) Disposal of Instructional Materials**

To approve the disposal of the following obsolete items in accordance with R7300.1:

- 288 books from the High School South Media Center

All items meet one or more of the below criteria:

- i. Is so outdated as to no longer serve as worthy instructional tools.

The CC recommends approval of the disposal of the materials.

**VIII. (\*) Overnight Field Trips**

High School South

- a) To recommend approval for an international overnight field trip for High School South Choir to Costa Rica, from April 3, 2018, to April 10, 2018. The cost of the trip is approximately \$2,500 per student.
- b) To recommend approval for an international overnight field trip for High School South Band and Orchestra to Germany and Austria, from February 15, 2018, to February 21, 2018. The cost of the trip is approximately \$2,514 per student.[Revised to include the High School South Orchestra]

To recommend approval of the following overnight field trips:

- c) Robotics Team to Rockland Community College, Suffern, New York, from March 24, 2017, to March 26, 2017. The cost of the trip is approximately \$175 per student.

The CC recommends approval of the field trips.

**IX. (●) Proposed Future Meeting Dates**

Tuesday, February 7

Tuesday, March 21

Tuesday, April 18

Monday, May 15

Tuesday, June 13

Tuesday, July 18

Tuesday, August 15

Tuesday, September 19

Tuesday, October 10

Tuesday, November 21

Monday, December 11

Tuesday, January 16, 2018

Future Topics

Program Review Updates

Dual Language Proposal



**West Windsor-Plainsboro Board of Education**  
Board Curriculum Committee Meeting  
Board Office Conference Room  
February 7, 2017 7:00 PM

**SUMMARY NOTES**

**BOE Attendance:**

Dana Krug – Chair  
Tony Fleres  
Yingchao Zhang

**Administrative Liaison:**

Martin Smith  
David Aderhold

**Guests:**

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**DISCUSSION (●) / DECISION (\*)**

**I. (●) Grade 4 Math Program Redesign**

The Curriculum Committee reviewed the work that has been undertaken to date on the redesign of the grade 4 math program. This included a review of the content of the Summer Math Institute, the work of the Teacher Resource Specialists for Math as well as the purchase of additional materials and resources. The Committee was also briefed on the preliminary discussions that have taken place as regards the establishment of new criteria for entrance to the accelerated sequence of math courses in the middle school.

**II. (●) Dual Language Immersion Program**

The Curriculum Committee reviewed a draft report outlining the research on dual language immersion programs and began to discuss the issues surrounding the possible offering of this program. The Committee discussed possible program models, language(s) and logistical issues related to costs.

**III. (●) Research Projects**

• **Feaster, Kevin, Kean University**

Physical Education Teachers Perspectives on the Use of Visual Aids in Physical Education for Students with Disabilities

• **Parry, James (Woodbridge Twp. Principal), Rutgers University**

How Teacher Evaluation Reform in New Jersey Has Impacted Principals' Ability to Enact Effective Leadership Tasks

The CC reviewed the Superintendent's recommendation to allow these research projects to take place within the district. All Institutional Review Board protocols will be followed.

**IV. (\*) 2017 Summer Course**

- To approve an on-line, district Financial Literacy course for summer 2017, at a cost of \$350 per student. Upon successful completion, students will receive 2.5 credits.
- To approve Apex Learning to provide an on-line platform to host the Financial Literacy Summer course at a cost of \$2200 for training and a registration cost not to exceed \$125 per student enrollment.

The CC recommends approval of the summer course as well as approving the vendor.

**V. (\*) Donation**

To recommend the acceptance of the following donations:

- One (1) Yamaha Clavinova CLP-100 for use by the district from Amy Lawrence-Schaeffer, a music teacher within the community of West Windsor.

- One (1) 16” two-speed Dremel Scroll Saw to the Grover Middle School Scroll Saw Club from Brendan Delaney, a resident of Plainsboro and a parent of a former middle school student.

The CC recommends acceptance of the donations.

**VI. (\* Non-public Technology Expenditure**

To recommend approval for expenditures of the FY 2017 NJ Nonpublic School Technology Initiative as follows:

Montessori Corner \$ 245.09

The CC recommends approval of the expenditure.

**VII. (\* Disposal of Instructional Materials**

To approve the disposal of the following obsolete items in accordance with R7300.1:

- 187 books from the High School South Media Center

All items meet the below criteria:

- i. Are so outdated as to no longer serve as worthy instructional tools.

The CC recommends approval of the disposal of the materials.

**VIII. (\* Professional Development Consultant**

- To recommend approval for Edward Fergus to provide a one-day leadership workshop on August 15, 2017 to West Windsor-Plainsboro Regional, Princeton, and Hopewell School District Administration, at a cost not to exceed \$1,000 per district. West Windsor-Plainsboro School District will be hosting the workshop.

The CC recommends approval of this professional development consultant.

**IX. (\* Professional Development – Travel**

To recommend approval for 1 administrator and 7 teachers to attend the New Jersey Association for Gifted Children (NJAGC) 26<sup>th</sup> Annual Conference at the Mercer County Community College on Friday, March 17, 2017, at a cost of \$204 per person plus mileage.

The CC recommends approval to attend the NJAGC.

**X. (\* Field Trips**

To recommend approval of the following overnight field trips:

High School North

- Model Congress to a Yale University Sponsored Program held at Columbia University in New York City, from March 9, 2017 to March 12, 2017. The cost of the trip is approximately \$390 per student.
- Future Business Leaders of America to NJ FBLA State Leadership in Atlantic City, New Jersey, from March 15, 2017 to March 17, 2017. The cost of the trip is approximately \$300 per student.

Athletics

- High School North Cheerleaders to UCA National Cheer Competition in Orlando, Florida, from February 9, 2017 to February 13, 2017. The cost of the trip is approximately \$800 per student.[Approved retroactively]

The CC recommends approval of the field trips.

**Next Meeting Date: Tuesday, March 21, 2017**

Future Topics  
Program Review Updates



**West Windsor-Plainsboro Board of Education**  
Board Curriculum Committee Meeting  
Board Office Conference Room  
March 21, 2017 7:00 PM

**SUMMARY NOTES**

**BOE Attendance:**

Dana Krug – Chair  
Anthony Fleres  
Yingchao Zhang - absent

**Administrative Liaison:**

Martin Smith  
David Aderhold

**Guests:**

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**DISCUSSION (●) / DECISION (\*)**

**I. (●) PARCC Summer Administration**

The CC discussed the NJDOE announcement of a summer testing window for PARCC Algebra I, Algebra II, and Geometry exams. Since the testing window occurs before Option ii testing in the district has been completed, the district requested a later testing window. For the 2017-18 school year, any student who successfully completes Option ii in any of these three math courses will have to take the associated PARCC exam in the Fall administration window, at the end of November, beginning of December.

**II. (●) Fine & Performing Arts External Report Program Review**

The CC reviewed the external report of the program review for Fine & Performing Arts. Many of the recommendations are similar to the recommendations in the previously reviewed Internal report. There will be a formal presentation from both teams at the March 28<sup>th</sup> Board meeting.

**III. (●) Professional Development Updates**

The CC reviewed the survey results from the February 17<sup>th</sup> in-service day. Overwhelmingly, the staff felt the day was productive and met their needs.

**IV. (●) Summer Reading Program**

The CC reviewed the draft rationale for a shift in the Language Arts summer reading program. The rationale outlines a shift to a program of student choice and aligns with the shifts that have been happening instructionally throughout the year. The CC will review the list of suggested titles at its April meeting.

**V. (●) Dual Language Immersion Program**

The CC continued its discussion of the implementation of a dual language immersion program. The committee discussed possible languages as well as a timeline for implementation.

**VI. (●) 2017 AP Exam enrollment**

The CC reviewed the number of AP exams that will be administered in May and noted that there will be about 2600 exams administered this year.

**VII. (\*) AP Exam Assistant Coordinators**

To approve the creation two (2) AP exam assistant coordinator positions (one at each high school) at a rate of \$3500 for 20 days. Money received from the testing fees will be used to cover this expense.

The CC recommends approval of the creation of these two positions.

**VIII. (\*) Media Center Program Review Vendor Selection**

To recommend approval of C.H. Lopez Educational Consulting, LLC to serve as the external consultant to the K-12 Media Center program review at a total cost of \$12,500.

The CC recommends approval of the consultant.

**IX. (\*) Professional Development Travel Approval**

To recommend approval for the following professional development workshops and travel:

- 3 teachers to attend a one-week Teachers College Summer Institute at Columbia University, New York City, from June 26, 2017 to June 30, 2017, at a cost of \$825 per person plus travel.

The CC recommends approval of the PD opportunity.

**X. (\*) Professional Development - Consultant**

To accept the proposal from Corwin for Jim Knight's Instructional Coaching and Beyond professional development. The total cost of the program is \$38,500 and will be split evenly between the West Windsor-Plainsboro School District and Rider University.

The CC recommends approval of the program.

**XI. (\*) Mathematics Instructional Resource**

To recommend approval for ComCore Connect, Inc. to provide high-quality mathematics standards-aligned instructional materials to the West Windsor-Plainsboro School District, through the EdGems online platform, for the remainder of the 2016-2017 school year, at a cost not to exceed \$2,000.

The CC recommends approval of the purchase.

**XIV. (\*) Robotics Team Award**

To accept the 2017 Verizon Foundation award in the amount of \$5,000 to the Robotics Team. This recognizes the team as a winner of the Verizon Innovative Learning App Challenge Best in State award.

The CC recommends acceptance of the award.

**XV. (\*) Donation**

To recommend the acceptance of the following donation:

- Monetary donation in the amount of \$1,286.45 from the Wicoff PTA to be used to purchase document cameras at Wicoff Elementary.

The CC recommends acceptance of the donation.

**XVI. (\*) Non-public Technology Expenditure**

To recommend approval for expenditures of the FY 2017 NJ Nonpublic School Technology Initiative as follows:

Montessori Country Day School	\$ 298.22
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The CC recommends approval of the expenditure.

**XVII. (\*) Disposal of Instructional Materials**

To approve the disposal of the following obsolete items in accordance with R7300.1:

- 744 books from the High School South Media Center

All items meet the below criteria:

- i. Are so outdated as to no longer serve as worthy instructional tools.

The CC recommends approval of the disposal.

**XVIII. (\*) Community Education Spring/Summer 2017**

To recommend approval of the following additional Community Education Spring/Summer 2017 programs:

Bricks 4 Kidz Parent & Child Master Builderz Contest- June 2, 2017

The CC recommends approval of the program.

**XIX. (\*) Overnight Field Trips**

To recommend approval for the following:

High School South

- Science Bowl Team to the National Oceanic Science Bowl held at Oregon State University in Corvallis, Oregon, from April 20, 2017 to April 23, 2017. This trip is paid for by the Consortium for Ocean Leadership, Inc.
- Science Bowl Team to the US Department of Energy's National Science Bowl held at Washington DC, from April 27, 2017 to May 1, 2017. This trip is paid for by the US Department of Energy.
- Science Olympiad to Wright State University in Dayton, Ohio, from May 18 2017, to May 21, 2017. The cost of the trip is approximately \$800 per student.

Multi-School Field Trips

- Middle School and High School Future Problem Solvers to University of Wisconsin-LaCrosse in LaCrosse, WI, from June 7, 2017, through June 11, 2017. The cost of the trip is approximately \$1,000 per student.
- Middle School and High School National History Day students to College Park, Maryland, from June 11, 2017, through June 15, 2017. The cost of the trip is approximately \$500 per student.

The CC recommends approval of the field trips.

Next Meeting Date: Tuesday, April 18, 2017



**West Windsor-Plainsboro Board of Education**  
Board Curriculum Committee Meeting  
Board Office Conference Room  
April 18, 2017 7:00 PM

**SUMMARY NOTES**

**BOE Attendance:**

Dana Krug – Chair  
Anthony Fleres  
Yingchao Zhang

**Administrative Liaison:**

Martin Smith  
David Aderhold

**Guests:**

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**DISCUSSION (●) / DECISION (\*)**

**I. (●) District Performance Reports**

The CC reviewed the 2015-16 NJ School Performance Reports for the district released by the NJDOE. The reports contain many data points related to student performance on standardized assessments such as PARCC, ACT, AP, PSAT and SAT. As the testing report presented to the full Board in January indicated, the district continues to score well above state and national averages on these exams. The data also includes information about attendance, chronic absenteeism, student suspension rates, expulsions, instructional time, student to staff ratio, high school graduation rates, performing arts participation rates as well as faculty attendance. The information on faculty attendance rates is incorrect. The district will work to ensure that data submitted for next year's reports are accurate.

**II. (\*) Technology – Student Information System**

To recommend approval for Genesis Educational Services to provide system maintenance, including lesson planner, for the Genesis Student Information System and Genesis Staff Management System, interfaces for VersaTrans, IEP Direct, and Café Prepay, and secure backup services for the 2017-2018 school year at a total cost of \$39,400.

The CC recommends approval of the purchase.

**III. (\*) Northwest Evaluation Association**

To recommend entering into an agreement with Northwest Evaluation Association (NWEA) to supply web-based Measures of Academic Progress (MAP) math and language arts assessments for students and test administration training for staff. The cost of the materials and training through June 2018 is approximately \$113,300.

The CC recommends purchase of the assessment.

**IV. (\*) STARTALK Grant Acceptance**

To recommend acceptance of base funding for the STARTALK grant in the amount of \$23,506.90 for Hindi and Urdu Summer Immersion Camps for the period of March 2017 through February 2018. The STARTALK program will review the original request for \$89,830 if they receive federal funding in the new fiscal year (July 1, 2017).

The CC recommends acceptance of the base funding.



**V. (\* Donation**

To recommend acceptance of the following:

- Donation from NRG in the amount of \$5,000 to the FIRST Robotics Competition Team. This donation will cover the team's entry fee at FIRST Robotics Championships in St. Louis, MO.

The CC recommends acceptance of the donation.

**VI. (\* PSAT Testing Materials**

To recommend entering into an agreement with College Board for the purchase of the PSAT testing materials for the 2017-2018 school year. The total cost of the materials for both high schools is approximately \$19,435.

The CC recommends purchase of the assessment.

**VII. (\* Professional Development Travel Approval**

To recommend approval for one supervisor to attend the Youcubed workshop at Stanford University in Stanford, California, from September 10, 2017 to September 13, 2017, at a total cost not to exceed \$2,600.

The CC recommends approval of the professional development opportunity.

**VIII. (\* Professional Development Consultant**

To recommend approval for Dr. Frank Troyan to provide a one-day workshop on June 07, 2017 for high school and middle school world language teachers on assessment in the three modes, at a total cost not to exceed \$1,967.

The CC recommends approval of the consultant.

**IX. (\* Overnight Field Trips**

Community Middle School

- Science Olympiad to Wright State University in Dayton, Ohio, from May 17 2017, to May 21, 2017. The cost of the trip is approximately \$800 per student.

High School North

- High School North Senior Class Trip to Disney World, Orlando, Florida, from March 21, 2018, to March 25, 2018. The cost of the trip is approximately \$1,475 per student.

Athletics

- High School South Swim team to FL Coral Springs Aquatic Center in Fort Lauderdale, Florida, from December 26, 2017, through December 31, 2017. The cost of the trip is approximately \$800 per student.

The CC recommends approval of the field trips.

Next Meeting Date: May 16, 2017

Future Topics

Strategic Planning Action Plans

Dual Language Immersion



**West Windsor-Plainsboro Board of Education**  
Board Curriculum Committee Meeting  
Board Office Conference Room  
May 16, 2017 7:00 PM

**SUMMARY NOTES**

**BOE Attendance:**

Dana Krug – Chair  
Anthony Fleres  
Yingchao Zhang

**Administrative Liaison:**

Martin Smith  
David Aderhold

**Guests:**

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**DISCUSSION (●) / DECISION (\*)**

**I. (●) Strategic Plan Action Plan Review**

The CC reviewed the three action plans associated with each goal adopted by the Board in March. There will be a formal presentation of these to the Board at the May 23<sup>rd</sup> Board meeting.

**II. (●) HS Assessments: Grade distribution comparison 14-15 vs. 15-16**

The CC reviewed the final grade distributions for each department at HSN and HSS for 14-15 (when there were mid-term and final exams given) and the 15-16 (when no min-terms and finals were given) school years. There was little difference between the two years with only some slight increases in final grades in the 15-16 school year from the previous year.

**III. (●) 2016-2017 Professional Development and Curriculum Hours**

Necessary hours for professional development, testing, and curriculum articulation were posted in April/May and appointments will be placed on future personnel agendas.

**IV. (●) Research Projects**

- **McDonald, Lee**-“Student, Parent and Teacher Expectations: A Study of the Impact of Academic Stress on Student Achievement.”
- **Bugge, Danielle**- “PUM (Physics Union Mathematics) Exploration”
- **Patterson, Jill**- “Gender Inequalities in Advanced Science Courses”

The CC reviewed the Superintendent’s recommendation to allow these research projects to take place within the district. All Institutional Review Board protocols will be followed.

**V. (●) Summer Reading Lists**

The CC reviewed the web-site that is being designed for the summer reading program.

**VI. (\*) New Textbook Adoption**

To recommend adoption of the following textbook for the Advanced Algebra 2 CP and Honors courses:

- Big Ideas Math-Algebra 2, by Bosell, L. and Larson, R.

The CC recommends adoption of the textbook.

**VII. (\*) Donation**

To recommend the acceptance of the following donations:

- A monetary donation in the amount of \$500 from Maurice O Onyuka, a parent of district students, and a matching donation of \$500 from YourCause, LLC, trustee for New York Life, for the High School North Band.
- A monetary donation in the amount of \$1,000 from Maurice O Onyuka, a parent of district students, and a matching donation of \$1,000 from YourCause, LLC, trustee for New York Life, for general use by High School North.
- One (1) used Yamaha Bass Clarinet PL3 YCL 221 from Anu Venkat and Jag Sunderram, parents of a district student, for use by the district.

The CC recommends acceptance of the donations.

**VIII. (\*) Disposal of Instructional Materials**

To approve the disposal of the following obsolete items in accordance with R7300.1:

- 1,254 books from the High School South Media Center

All items meet the below criteria:

- i. Are so outdated they no longer serve as worthy instructional tools.

The CC recommends disposal of the materials.

**IX. (\*) Cable TV Interlocal Services**

- To authorize the fifth year of a five-year Shared Services Agreement between West Windsor Township and the West Windsor-Plainsboro Regional School District for cable television originally approved May 14, 2013.
- To authorize the fifth year of a five-year Interlocal Services Agreement between Plainsboro Township and the West Windsor-Plainsboro Regional School District for cable television originally approved May 14, 2013.

The CC recommends approval of the agreements.

**X. (\*) Middlesex County Regional Educational Services Commission Non-public services**

To authorize the third year of a five-year agreement with Middlesex County Regional Education Services Commission, to provide administration of non-public funds for non-public school students within the district in accordance with the State Board of Education guidelines as required:

- 192/193 services for non-public instructional services to non-public school students within the district in accordance with the State Board of Education guidelines under Public Law 1977, Chapters 192/193 (N.J.S.A. 18A:46-1 to 17 and N.J.S.A. 18A:46-19.1 to 19.9).
- Non-public nursing services in accordance with the New Jersey Nonpublic Nursing Law guidelines under Public Law 1991, Chapter 226.
- Nonpublic Technology Initiative Program, pursuant to the requirements of the New Jersey Nonpublic School Technology Initiative Program

- Non-public Textbook services in accordance with the requirement of the New Jersey Textbook Law, NJSA 18A:58-37.1 et seq.
- Non-public Title III and Title III Immigrant funds administration, pursuant to the requirements of the No Child Left Behind Act of 2001
- Non-public Security Aid Program funds administration, pursuant to the requirements of the New Jersey Nonpublic Security Aid Program.
- Nonpublic IDEA-B funds administration, in accordance with the Individuals with Disabilities Education Act Part B (IDEA-B).

The CC recommends approval of the agreements.

**XI. (\*) Non-public Technology Expenditure**

To recommend approval for expenditures of the FY 2017 NJ Nonpublic School Technology Initiative as follows:

Montessori Country Day School	\$ 236.99
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The CC recommends approval of the expenditures.

**XII. (\*) Technology**

- To approve a one-year agreement with Frontline Technology Group (formerly Teachscape) to provide end-user licensing for Danielson Framework evaluation training and certification for 5 district administrators, from July 1, 2017, through June 30, 2018, for a total cost of \$1,245.
- To approve a one-year agreement with Exemplars Library to provide online resources for district-wide K-5 math instruction from June 1, 2017 through May 31, 2018 at a cost of \$9,237.80.
- To approve a one-year agreement with Swivl to provide 40 Pro Team Member licenses from July 1, 2017 through June 30, 2018, at a total cost of \$2,000.00.
- To approve a one-year agreement with West Interactive Services Corporation to provide SharpSchool Web Hosting Services for the 2017-2018 school year at a cost of \$5,562.00.

The CC recommends approval of the agreements.

**XIII. (\*) Travel Approval**

To recommend approval for the following teacher travel:

- To support 2 advisors to accompany the Middle School and High School students to National History Day at the University of Maryland in College Park, Maryland, from June 11, 2017 through June 15, 2017. The cost of the trip is not to exceed \$1,122 per teacher.
- To support 3 advisors to accompany the Middle School and High School students to the Future Problem Solvers International Competition at the University of Wisconsin-Lacrosse in Lacrosse, Wisconsin, from June 7, 2017 through June 11, 2017. The cost of the trip is not to exceed \$1,428 per teacher.

The CC recommends approval of the travel.

#### **XIV. (\*) Professional Development**

To recommend approval for the following professional development:

- 4 teachers to attend the Quest 2017 Scholars Program offered through Princeton University TeacherPrep, at Princeton University from July 10, 2017, through July 14, 2017 at a total cost not to exceed \$300 per person, no travel included.
- 1 Economics teacher to attend an AP Economics Summer Institute at Rutgers University, New Brunswick, New Jersey, from June 26, 2017, through June 29, 2017 at a cost of \$1,025 plus mileage.
- 1 Math teacher to attend an AP Calculus AB Summer Institute at Middlesex County College, Edison, New Jersey, from July 31, 2017, through August 3, 2017 at a cost of \$900 plus mileage.
- 1 Science teacher to attend an AP Chemistry Summer Institute at Middlesex County College, Edison, New Jersey, from August 7, 2017, through August 10, 2017 at a cost of \$900 plus mileage.
- 1 Language Arts teacher to attend an AP English Literature and Composition Summer Institute at Middlesex County College, Edison, NJ from July 31, 2017 through August 3, 2017, at a cost of \$900 plus mileage.
- 1 Language Arts teacher to attend an AP English Language Summer Institute at Rutgers University, New Brunswick, New Jersey, from July 11, 2017 through July 14, 2017, at a cost of \$1,025 plus mileage.
- 1 World Language teacher to attend an AP Spanish Language and Culture Summer Institute at Rutgers University, New Brunswick, New Jersey, from August 7, 2017 to August 10, 2017, at a cost of \$1,025 plus mileage.
- 1 Special Education teacher to attend one week of Orton Gillingham Teacher Training at the Bridge Academy in Lawrenceville, New Jersey on July 10-14, 2017, at a cost of \$600 plus mileage.

The CC recommends approval of the professional development opportunities.

#### **XV. (\*) Startalk Grant Hindi/Urdu Summer Program**

To approve the following consultants to provide services in relation to, and funded by, the 2017-18 Startalk Hindi/Urdu Summer Program:

Rajni Bhargava – Co-Director

Nusrat Sohail – Co-Director

Sangeeta Jain, Mamta Puri, Rashmi Sudhir, Farhana Omairzai, Hajrah Butt, Razia Hassan – Instructors and Online Instructors

Shanti Jain, Farzana Haqqi, Sabeeha Ahmad – Teaching Assistants and Online Instructors

Parnika Puri, Talia Khan – Junior Teaching Assistants

Julie Myers – Coordinator

Roseann Zeppieri – Consultant/PD Trainer

Milind Ranade – Technology Expert

The CC recommends approval of the consultants.

## **XVI. (\*) Field Trips**

To recommend approval of the following overnight field trips:

### High School South

- High School South Senior Class Trip to Disney World, Orlando, Florida, from March 8, 2018, to March 12, 2018. The cost of the trip is approximately \$1,475 per student.

### Athletics

- High School North Cheerleaders to the Pine Forest Cheer Camp in Greeley, PA from August 21, 2017, to August 24, 2017. The cost of the trip is approximately \$260 per student.

The CC recommends approval of the field trips.

Next Meeting Date: June 13, 2017

### Future Topics

Strategic Action Plans

Dual Language Immersion



**West Windsor-Plainsboro Board of Education**  
Board Curriculum Committee Meeting  
Board Office Conference Room  
June 13, 2017 7:00 PM

**SUMMARY NOTES**

**BOE Attendance:**

Dana Krug – Chair  
Anthony Fleres  
Yingchao Zhang

**Administrative Liaison:**

Martin Smith  
David Aderhold

**Guests:**

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**DISCUSSION (●) / DECISION (\*)**

**I. (●) New Teacher Induction – June 19, 2017**

First year teachers will convene for a day of reflection and goal setting for next school year on June 19<sup>th</sup>.

**II. (●) Review Superintendent Merit Goals**

The CC reviewed the goals and recommends submission to the County Superintendent.

**III. (●) Assistant Principal/Secondary Supervisor of Special Services – Job Description**

The CC reviewed the job description and supports its adoption.

**IV. (\*) Administrator Contract - Merit Goal**

To recommend certifying the following:

- a) To acknowledge that Martin Smith, Assistant Superintendent for Curriculum & Instruction, has achieved his 2016-2017 quantitative merit goal criteria; and
- b) To authorize submission of the 2016-2017 goal attainment with appropriate documentation for review and approval by the executive county superintendent.

The CC reviewed the goal and recommends submission to the County Superintendent.

**V. (\*) World Language Proficiency Testing**

To recommend the use of American Council on the Teacher of Foreign Language's (ACTFL's) Assessment of Performance toward Proficiency in Languages (AAPPL) assessment to determine appropriate placement for native speakers in World Language courses. Test costs not to exceed \$20 per student.

The CC recommends approval of the purchase of the assessment.

**VI. (\*) STARTALK Grant**

To recommend acceptance of additional funding for the STARTALK grant in the amount of \$66,079.43 for Hindi and Urdu Summer Immersion Camps for the period of March 2017 through February 2018. The additional funding brings the total amount to \$89,586.33.

The CC recommends acceptance of the additional funds.

## **VII. (\*) Professional Development Travel Approval**

To recommend approval for the following professional development:

- a) 1 art teacher to attend AP Studio Art at LaSalle University in Philadelphia, PA, from July 17 – July 21, 2017, at a cost of \$1,350, plus mileage.
- b) 1 math teacher to attend an AP Calculus AB Summer Institute at Rutgers University in New Brunswick, NJ, from July 31, 2017, through August 3, 2017 at a cost of \$1,025 plus mileage.
- c) 3 science teachers and one administrator to participate in the Rider University Science Education and Literacy Center's (SELECT) NGSS assessment professional learning workshop series at Rider University, Lawrenceville, New Jersey for 4 sessions during the 2017-2018 school year at a total group cost of \$300, plus mileage.
- d) 1 administrator and 5 district staff members to attend the National Association of College Admissions Conference, from September 13, 2017 through September 17, 2017, at the Boston Convention and Exhibition Center in Boston, Massachusetts, at a total cost not to exceed \$2,200 per person.
- e) 1 administrator to attend the Naviance Summer Institute at the Gaylord Palms Hotel and Convention Center in Orlando, FL, from July 11, 2017 through July 13, 2017. Total cost not to exceed \$1,937.

The CC recommends approval of the professional development opportunities.

## **VIII. (\*) Overnight Field Trips**

To recommend approval for the following overnight field trips:

High School South

- a) Junior Statesmen of America to Woodbridge, New Jersey, from November 18, 2017 to November 19, 2017. The cost of the trip is approximately \$150 per student.
- b) Junior Statesmen of America to Washington, D.C., from February 23, 2018 to February 25, 2018. The cost of the trip is approximately \$150 per student.
- c) Junior Statesmen of America to Woodbridge, New Jersey, from April 21, 2018 to April 22, 2018. The cost of the trip is approximately \$350 per student.
- d) Washington Seminar to Washington D.C., from March 6, 2018 to March 11, 2018. The cost of the trip is approximately \$775 per student.

Athletics

- e) High School South Cheerleading Squad to Pine Forest Cheerleading Camp, Greely, Pennsylvania, from August 12, 2017, to August 15, 2017. The cost of the trip is approximately \$260 per student.

The CC recommends approval of the field trips.

Next Meeting Date: July 18, 2017

Future Topics

Program Review Updates