## **Daily Student Drop-off and Pick-Up Procedures**

In order to keep our students, staff, and visitors safe, please adhere to the following student drop-off and pick-up procedures:

Students are to be dropped off in the front of the building from 7:05 - 7:35 a.m. Please do not drop off students along the side of the building in the main parking lot. This area is only for bus drop-offs.

Cars are waiting along Grover's Mill Road to enter our building's front loop, please wait patiently until you are in the front of the building to drop off your child. Please do not pass cars who are dropping off students or double-park to drop off students.

For afternoon pick-ups, please park your car in the main parking lot or pick up your child in the front loop of the building. <u>Please do not wait in the fire lane along the side of the building in the main parking lot.</u>

If you need to enter the building, please park your car in marked parking spot. Do not leave your car idle and/or unattended in the front of the building.

Plainsboro Police have been notified of our drop-off and pick-up procedures and will be monitoring accordingly.