

Signing up for a Parent Conference

To sign-up for a parent conference log into the Genesis Parent Portal and select the student that will be the subject of the conference. Click on *Conferences* in the upper right hand corner and then click on the *Request a Conference* link.

Genesis Parents Module 2.0

Your Conference List for **Kevin Kline**:

STUDENT	CONFERENCE DATE	TIME	SUBJECT	STAFF	LOCATION
No conferences have been scheduled					

Staff Conference

A list of possible conferences will be displayed. Determine which day and teacher you would like to request a conference with. Click on the the list of times under the day and next to the teacher.

Available Conferences

Week of 09/08/2014

	09/08/2014 MONDAY	09/09/2014 TUESDAY	09/10/2014 WEDNESDAY	09/11/2014 THURSDAY	09/12/2014 FRIDAY
Bancroft, Frank Counselor for Kevin					
Autry, Al *ENGLISH 4 AP,FY	7:00PM-7:20PM 7:25PM-7:45PM 7:50PM-8:10PM 8:15PM-8:35PM 8:40PM-9:00PM	7:00PM-7:20PM 7:25PM-7:45PM 7:50PM-8:10PM 8:15PM-8:35PM 8:40PM-9:00PM	7:00PM-7:20PM 7:25PM-7:45PM 7:50PM-8:10PM 8:15PM-8:35PM 8:40PM-9:00PM	7:00PM-7:20PM 7:25PM-7:45PM 7:50PM-8:10PM 8:15PM-8:35PM 8:40PM-9:00PM	7:00PM-7:20PM 7:25PM-7:45PM 7:50PM-8:10PM 8:15PM-8:35PM 8:40PM-9:00PM
Allison, Bob PRECALCULUS,S2	7:00PM-7:20PM 7:25PM-7:45PM 7:50PM-8:10PM 8:15PM-8:35PM 8:40PM-9:00PM	7:00PM-7:20PM 7:25PM-7:45PM 7:50PM-8:10PM 8:15PM-8:35PM 8:40PM-9:00PM	7:00PM-7:20PM 7:25PM-7:45PM 7:50PM-8:10PM 8:15PM-8:35PM 8:40PM-9:00PM	7:00PM-7:20PM 7:25PM-7:45PM 7:50PM-8:10PM 8:15PM-8:35PM 8:40PM-9:00PM	7:00PM-7:20PM 7:25PM-7:45PM 7:50PM-8:10PM 8:15PM-8:35PM 8:40PM-9:00PM

The next screen will allow you to select the time you would like to meet. Each time slot is color coded: Green (Available Conference), Red (Conference is reserved for another student), White (Conference you have reserved, and can cancel at any time), Yellow (Conference that conflicts with an already reserved conference time). To select a time click on *Reserve* in the specified time block.

Available Conferences
09/08/2014

AUTRY, AL *ENGLISH 4 AP, FY	ALLISON, BOB PRECALCULUS, S2	WEEKS, KAREN *US HISTORY 2 HON, FY	AMARO, RUBEN JAZZ WORKSHOP, FY	ABERNATHY, TED PHYS ED 4, FY
Mon 09/08 Start: 7:25PM End: 7:45PM Cancel Start: 7:50PM End: 8:10PM Reserve Start: 8:15PM End: 8:35PM Reserve Start: 8:40PM End: 9:00PM Reserve	Mon 09/08 Start: 7:25PM End: 7:45PM Reserve Start: 7:50PM End: 8:10PM Reserve Start: 8:15PM End: 8:35PM Reserve Start: 8:40PM End: 9:00PM Reserve	Mon 09/08 Start: 7:25PM End: 7:45PM Reserve Start: 7:50PM End: 8:10PM Reserve Start: 8:15PM End: 8:35PM Reserve Start: 8:40PM End: 9:00PM Reserve	Mon 09/08 Start: 7:25PM End: 7:45PM Reserve Start: 7:50PM End: 8:10PM Reserve Start: 8:15PM End: 8:35PM Reserve Start: 8:40PM End: 9:00PM Reserve	Mon 09/08 Start: 7:25PM End: 7:45PM Reserve Start: 7:50PM End: 8:10PM Reserve Start: 8:15PM End: 8:35PM Reserve Start: 8:40PM End: 9:00PM Reserve

You will be returned to the *Conference* screen and the selected conference will be listed.

CONFERENCE

Your Conference List for **Dez DeVore**

STATUS	STUDENT	CONFERENCE DATE	TIME	SUBJECT	STAFF	LOCATION
Scheduled	Dez DeVore	Tue 09/20/16	4:35PM to 5:05PM	Parent Meeting	Teacher Name	na

Upcoming Conferences for **Dez**

[Request a Conference](#)